

Through FAX/WAN

1/5

Ministry of Home Affairs  
Directorate General, Sashastra Seema Bal.

WT- 14655  
18/7/17

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No.35/SSB/Wel/Hir-Edn/2016-17/ 2510

Dated 18.07.17

Circular

Subject: Financial Assistance for Higher Education for the year 2016-17 out of Central Welfare Fund.

Applications on the prescribed Form (copy enclosed) are invited from eligible wards of the SSB personnel who have passed in Professional Courses and General Academic University Courses for the year 2016-17 for financial assistance for higher education out of Central Welfare Fund.

2. Applications of eligible candidates are to be forwarded. No columns to be left blank (If applicable otherwise put (x) mark in appropriate columns). Adequate copies of this Form be got prepared and made available to all concerned and circulate down to BOP level.

3. Frontier HQ/unit under control of FHQ are requested to prepare consolidated board proceeding alongwith application form, copy of original mark sheet and consolidated data in micro soft excel in the following format be sent to FHQ by **30<sup>th</sup> September 2017**, besides providing soft copy of it through email ID **financialassistanceccwf@gmail.com**.

| Sl No | Fresh/ Renewal | Day Scholar/ Boarder | Name of ward | No., Rank & Name of SSB personnel             | Name of Frontier HQ |
|-------|----------------|----------------------|--------------|---|---------------------|
| (1)   | (2)            | (3)                  | (4)          | (5)   | (6)                 |
|       |                |                      |              | Note: No., Rank & Name must be in one column. |                     |

| Name of Unit/Branch (Branch be mentioned in case posted at FHQ) | Name of course (branch name must be mentioned) passed in the year 2016-17 {Example- B.Tech(CSC), MSc(Geology) etc.} | Duration of the course passed in the year 2016-17. To be mentioned as "3 Year", "4 Year" (as the case may be) | Academic session of the course passed in the year 2016-17. (Full academic session to be mentioned in year viz. 2016-2020) | Whether 2016-17 is the last session or not. If so, mention "LAST" |
|---|---|---|---|---|
| (7)   | (8)   | (9)   | (10)  | (11)  |
|   |   |   |   |   |

Contd...P/2



Note:

- i) Copy of mark sheet passed in the year 2016-17 duly attested by the ward to be attached.
- ii) "Annexure-A" duly signed by the Principal/Dean/Registrar to be attached with the application form.
- iii) Original Money Receipt towards payments of Hostel charges for BOARDER students to be attached.
- iv) Application through proper channel with board proceeding will only entertained.

Encl: As above.

  
Assistant Director(Wel)

**Distribution:-**

1. All Frontier Hqrs & Academy Srinagar.
2. All Sector Hqrs.
3. The DIsG (Medical), CH Gorakhpur, Purnia & Salonibari.
4. All Training Centres & CSD&W.
5. All Bns.
6. All AOs.

**Internal:-**

1. PS to DG SSB for kind perusal of DG please.
2. PS to ADG SSB for information please.
3. PS to IsG, Pers & Trg/Prov/O&I/Spl.OPs/Admn/Med, FHQ -for kind perusal of IsG please.
4. PS to DIsG (Pers/Prov/Ops/Int/Admn/Trg./Vig/JAG/Vet/C&C), FHQ -for kind perusal of DIsG please
5. The JDD (Fin), FHQ, SSB -for kind information please.
6. All Assistant Director(s)/Commandant(Medical)/JDD(Fin)/Executive Engineer/AO(DDO)/(Budget)/(IIU) -for information to all SSB personnel posted with your Branch and direct them to submit their application through AD(Estt), HOO please.
7. The Assistant Director (Estt), HOO, FHQ -for information with the request to consolidate applications of SSB wards posted with FHQ and forward the same alongwith board proceeding and report in given format both in soft and hard copy in due date please.
8. The Assistant Director (Communication) -for information **with the request to upload this letter and its enclosure of SSB website please.**
9. Notice Board.

**PROFORMA FOR APPLYING FINANCIAL ASSISTANCE FOR HIGHER EDUCATION  
OUT OF CENTRAL WELFARE FUND**

**Academic year 2016-17.**

1. Type of application (Please tick only)..... : **Fresh** / **Renewal.**
2. Type of student (Please tick only)..... : **Day Scholar** / **Boarder.**
3. Name of student as in 10<sup>th</sup> certificate (**in block letter**): \_\_\_\_\_
4. Mobile Number of student (Mandatory)..... : \_\_\_\_\_
5. Date of birth..... : \_\_\_\_\_
6. Name of Father/Mother (SSB employee) with **UIN Number (mandatory)** : \_\_\_\_\_
7. Mobile Number of Father/Mother (SSB employee) : \_\_\_\_\_
8. Rank of Father/Mother (SSB employee) : \_\_\_\_\_
9. Please tick whether GOs/SOs/ORs..... : **GOs**      **SOs**      **ORs**
10. Name of FTR HQ..... : \_\_\_\_\_
11. Name of unit/branch (in case of FHQ) ..... : \_\_\_\_\_
12. If on deputation, furnish the following details towards deposition of CWF subscription:-

| Sl No | DD/Cheque No. & date | Period of subscription | Amount deposited | Subscription cleared up to |
|-------|----------------------|------------------------|------------------|----------------------------|
|       |                      |                        |                  |                            |
|       |                      |                        |                  |                            |

13. Name of children with relationship and date of birth (Furnish particulars of all children in order to seniority):-

| S/No | Name of Child. | Relationship | Date of Birth (Attach Documents) |
|------|----------------|--------------|----------------------------------|
| 1    |                |              |                                  |
| 2    |                |              |                                  |
| 3    |                |              |                                  |
| 4    |                |              |                                  |

14. Name of children received financial assistance for higher education for the last academic year:-

| Sl No. | Name of Brother/Sister | Exam passed | Academic year in which passed | Amount received. |
|--------|------------------------|-------------|-------------------------------|------------------|
| 1      |                        |             |                               |                  |
| 2      |                        |             |                               |                  |
| 3      |                        |             |                               |                  |

15. Furnish salary account Number of SSB employee:-

|                |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Salary A/C No. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (IN WORDS)     |  |  |  |  |  |  |  |  |  |  |  |  |  |

Example

|              |     |     |       |      |      |     |       |       |      |     |      |
|--------------|-----|-----|-------|------|------|-----|-------|-------|------|-----|------|
| Sal. A/C No. | 1   | 2   | 3     | 4    | 5    | 6   | 7     | 8     | 9    | 1   | 0    |
| (IN WORDS)   | ONE | TWO | THREE | FOUR | FIVE | SIX | SEVEN | EIGHT | NINE | ONE | ZERO |



16. **Details of 12th or Equivalent Exam Passed:-**

- a) Exam passed..... : \_\_\_\_\_
- b) Academic year in which he/she passed..... : \_\_\_\_\_
- c) Total marks ..... : \_\_\_\_\_
- d) Marks obtained with %age..... : Marks obtained\_\_\_\_\_, \_\_\_%age.

17. **Details of course pursuing during the current academic year 2017-18:-**

- a) Name of course/program : \_\_\_\_\_  
(Example: write as “**B.Tech(IT) 1<sup>st</sup> year**” for B.Tech(IT) 1<sup>st</sup> year students).
- b) Name of institution: \_\_\_\_\_

18. **Details of courses passed in the previous academic year 2016-17:-**

- a) Name of course/program : \_\_\_\_\_  
(Example: write as “**B.Tech(IT) 1<sup>st</sup> year**” for B.Tech(IT) 1<sup>st</sup> year students).
- b) Total marks : \_\_\_\_\_
- c) Marks obtained : \_\_\_\_\_
- d) Duration of course : \_\_\_\_\_  
(Example: Write “**4 year**” for B.Tech, “**5 year for MBBS**” etc.)
- e) Course commenced on (Write in DD/MM/YYYY format): \_\_\_/\_\_\_/\_\_\_\_\_
- f) Course completed on (Write in DD/MM/YYYY format): \_\_\_/\_\_\_/\_\_\_\_\_
- g) Name of Institution..... : \_\_\_\_\_
- h) University to which affiliated..... : \_\_\_\_\_
- i) Address of Institution: \_\_\_\_\_
- j) Telephone with STD code of Institution (**Mandatory**): \_\_\_\_\_
- k) Email ID of Institution (**Mandatory**) : \_\_\_\_\_

- 19(a) Certified that I have not claimed financial assistance for higher education out of Central Welfare Fund for more than 2(Two) children.
- (b) Certified that my above Son/Daughter keeps in a hostel of a residential Institution located beyond a distance of 50 kilometers from my residence.

\_\_\_\_\_  
Signature of the ward

\_\_\_\_\_  
Signature of applicant(SSB employee)  
Rank \_\_\_\_\_  
Name \_\_\_\_\_

Certified that the name of the ward verified from the service records of the applicant and particulars furnished by him are correct.

Place:  
Date:

Signature of the Head of Office  
(Stamp)



**BONAFIDE CERTIFICATE TO BE ISSUED BY THE COLLEGE/INSTITUTE**

1. It is certified that \_\_\_\_\_  
College/Institute (Name of College/Institute) is approved by AICTE / MCI / University / State / Central Govt. Regulatory Bodies (as the case may be) vide No. \_\_\_\_\_  
dated \_\_\_\_\_ and affiliated to  
\_\_\_\_\_ (Name of University/Institute).
2. Ms/Mr \_\_\_\_\_ Son/Daughter of Shri/Smt. \_\_\_\_\_  
Roll No. \_\_\_\_\_ is a bonafide student of \_\_\_\_\_  
\_\_\_\_\_ College/Institute.
3. His/her date of birth is \_\_\_\_\_
4. He/she is a student of \_\_\_\_\_  
(Name of Course with Branch).
5. He/she is a studying in \_\_\_\_\_ for the **academic year 2017-18**.  
(Write- 1<sup>st</sup> Year/2<sup>nd</sup> Year/3<sup>rd</sup> Year/ 4<sup>th</sup> Year/ 5<sup>th</sup> Year whichever is applicable).
6. He/she **passed** \_\_\_\_\_ in the **academic year 2016-17**  
(Example: write name of program and Year viz “**MBBS 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> Year**”  
whichever is applicable).
7. This is certified that Ms./Mr. \_\_\_\_\_  
has successfully completed her/his 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>/5<sup>th</sup> year and scored:-

**(Please fill properly your full year [Both Semester's] Marks)**

| Sl No | Academic year | Number of year   | Total marks | Marks obtained | %of Marks | Remarks if any |
|-------|---------------|--|-------------|----------------|-----------|----------------|
| 1     |               | 1 <sup>st</sup> Year (1 <sup>st</sup> & 2 <sup>nd</sup> Sem) |             |                |           |                |
| 2     |               | 2 <sup>nd</sup> Year(3 <sup>rd</sup> & 4 <sup>th</sup> Sem)  |             |                |           |                |
| 3     |               | 3 <sup>rd</sup> Year(5 <sup>th</sup> & 6 <sup>th</sup> Sem)  |             |                |           |                |
| 4     |               | 4 <sup>th</sup> Year(7 <sup>th</sup> & 8 <sup>th</sup> Sem)  |             |                |           |                |
| 5     |               | 5 <sup>th</sup> Year(9 <sup>th</sup> & 10 <sup>th</sup> Sem) |             |                |           |                |

8. He/she has not dropped in any year of the course.
9. He/She is a **DAY SCHOLAR** or **BOARDER** student.

Official Seal

Signature of Principal/Dean/Registrar

Date:

(With Stamp)

Place:

