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 कार्य सं/ Dy. No. 1282  
 दिनांक/ Date 11-10-17



Government of India/भारत सरकार  
 Ministry of Home Affairs/गृह मंत्रालय  
 Police Division-II/ पुलिस प्रभाग-2  
 (Resettlement & Welfare Directorate)  
 पुर्नवास एवं कल्याण निदेशालय  
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476  
 11/04/18

कमरा सं0 171-सी, नार्थ ब्लॉक,  
 नई दिल्ली-110001.

OFFICE MEMORANDUM 09 OCT 2017

Subject: **GUIDELINES FOR ISSUANCE OF OPERATIONAL CASUALTY CERTIFICATE TO THE NEXT OF KINS OF CAPFs/CPOs PERSONNEL WHO SACRIFICED THEIR LIVES FOR THE NATION.**

The undersigned is directed to convey the approval and to forward guidelines for issue of 'Operational Casualty Certificate' to the Next of Kins of CAPFs & AR and CPOs personnel who sacrificed their lives for the Nation as per Annexure-I for necessary action.

Encls: As above.

(Sreyasi Chaudhuri)  
 Director (Police Finance)  
 [Ph: 23092123].  
 Email: s.chaudhuri@nic.in

1. Directors General: CRPF, BSF, CISF, ITBP, SSB and Assam Rifles (through LOAR), NSG, NDRF and ADG (Medical), New Delhi.
2. Directors: IB, NIA, NCRB, NICFS, NEPA, SVNPA and DCPW.

MHA ID No. 27011/68/2015-R&W Dated: October, 2017.

Copy for information

09 OCT 2017

1. PS to HM.
2. PS to MoS (R).
3. PS to MoS (H).
4. PPS to HS/ Secretary (BM)/ SS&FA(H)/SS (IS).
5. PS to JS(P-II)/Director (Fin/Home)/Dir(PF)/DS(Pers).

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IMP.


Insp Rawat  
 please put up on file. 10/17/10/17

Sainik Babha  
 AD

All formations for information and necessary action please.

End No-6-25012/G&W Cell/ Operational casualty certificate/ 2017 - 780

Dtd. 08-12-17

  
Asst. Welfare Officer  
Dte Gen. ITB Police

## Guidelines for issue of 'Operational Casualty Certificate'

### General

There has been a demand from various fora for issuance of 'Operational Casualty Certificate' to the NoK of deceased CAPFs/CPOs personnel who sacrificed their lives for the Nation. In the absence of Operational Casualty Certificate, the NoK of the deceased personnel is unable to get the benefits being extended by Central and State Governments. The following guidelines are made to issue of 'Operational Casualty Certificate':-

### Aim

2. Issue of 'Operational Casualty Certificate' to the NoK of the deceased CAPFs & AR and CPOs personnel who sacrificed their lives for the cause of Nation.

### Eligibility

3. 'Operational Casualty Certificate' will be issued to the NoK on the following occasion:-

- (i) Death occurring in the course of performance of duties attributable to acts of violence by terrorists, extremists, anti-social elements, etc.
- (ii) Death occurring during
  - (a) enemy action in international war or border skirmishes and
  - (b) action against militants, terrorists, extremists and cross border firing.
- (iii) Death occurring while on duty in the specified high altitude, inaccessible border posts, etc on account of natural disasters, extreme weather conditions.
- (iv) Death during rescue and relief operation.
- (v) Death in the process of battle inoculation and explosive handling.
- (vi) Death due to medical reasons, i.e., heat stroke, pulmonary edema, heart attack, malaria, etc, while on active operations like Area Domination Patrol, Ambush cum Patrol (ACP), Border Pillar Verification, Road Opening Party etc.
- (vii) Death due to vehicle accidents, unintentional deaths by own troops, electrocution, snakebites, drowning while on active operations.
- (viii) Personnel missing in action while on active operations.

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### Responsibility

4. In all of the above cases, concerned field formation will immediately conduct Court of Inquiry (COI)/Departmental Enquiry as per provision of Act & Rules of respective Forces. The COI/Department Enquiry will be finalized by IG in the case of Non-Gazetted Officers (NGOs) and in case of Gazetted Officers (GOs), the COI proceedings along with remarks of DIG/IG should be submitted to Force Headquarters of concerned Forces for final remarks of DG. FHQ (concerned CAPFs & AR and CPOs) will further process the case and get the approval of DG for declaring such death as 'Operational Casualty'.

5. Once the approval of DG is received, headquarter concerned will forward the particulars as per proforma enclosed as appendix-'A' along with following documents and DG of concerned Forces will sign the 'Operational Casualty Certificate' as per specimen enclosed at appendix-'B':-

- (i) Two copy of photographs of the deceased and his/her NoK. One copy duly attested by Head of Office of the concerned Establishments by affixing official seal.
- (ii) Copy of remarks of IG in case of NGOs and DG in case of Gazetted Officers on the basis of recommendation of COI along with FIR and post mortem report.
- (iii) Initially 10 original signed copies of Operational Casualty Certificate shall be issued by the respective issuing authority of CAPFs & AR and CPOs to the Next of Kin.

### Loss/mutilation etc. of 'Operational Casualty Certificate'

6. Following procedure will be adopted to issue a duplicate 'Operational Casualty Certificate':-

- (i) A duplicate certificate will be issued on requisition of the Next of Kin of the deceased. The word duplicate will be inscribed on the top of the 'Operational Casualty Certificate'.
- (ii) An application addressed to the issuing authority on plain paper with full justification along with requisition form will be submitted by the NoK for preparation of duplicate 'Operational Casualty Certificate'
- (iii) Copy of complaint lodged with Police Station in case of loss will be attached with the application; or
- (iv) Torn/mutilated/damaged 'Operational Casualty Certificate' will be enclosed with the application.

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**Allotment of number**

7. The 'Operational Casualty Certificate' to be issued to the NoK of the deceased will be serially numbered and the information of the deceased will be maintained by CAPFs & AR and CPOs.

8. The following benefits will be available to the eligible NoK of deceased CAPFs & AR and CPOs :-

- (i) Ex-Gratia lump sum compensation as per Rules.
- (ii) Liberalized family pension as per Rules.
- (iii) Death Gratuity as per Rules.

9. This order will be applicable to NoKs of all CAPFs and AR viz Central Reserve Police Force (CRPF), Border Security Force (BSF), Central Industrial Security Force (CISF), Indo-Tibetan Border Police (ITBP), Sashastra Seema Bal (SSB) and Assam Rifles (AR) and CPOs personnel those who sacrificed their lives for the Nation.

*Sreyasi Chaudhuri*

**(Sreyasi Chaudhuri)**

Director (Police Finance)

[Ph: 23092123],

Email: [s.chaudhuri@nic.in](mailto:s.chaudhuri@nic.in)

Particulars for issue of Operational Casualty Certificate

1. Name (in Capital letter)
2. IRLA/Regt No.
3. Rank
4. Address
5. Date of Birth
6. Date of joining Govt. service
7. Cause of Death
8. Cause of Death
9. Two passport size photographs of the deceased CAPFs & AR and CPOs personnel (one copy duly attested by GO with officials seal)
10. Two passport size photographs of NoK
11. Name and address of NoK and dependents:-

S.No.	Name	Relation	DOB	Address
1.				
2.				
3.				

12. Brief profile of service of the deceased personnel:-

Place:

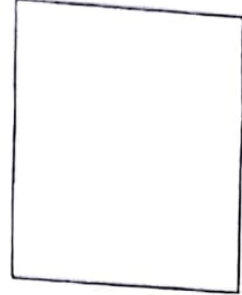
Date:

Signature of Head of Office  
with official seal

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Specimen of Operational Casualty Certificate

Appendix-'B'



No. \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_  
S/o \_\_\_\_\_ Resident of \_\_\_\_\_  
(Village/Tehsil/District/State) joined \_\_\_\_\_ (Name of CAPF)  
on \_\_\_\_\_ laid down his/her life in the service of the nation on  
\_\_\_\_\_ while posted at \_\_\_\_\_

(Brief of the incident).

2. The particulars of the NoK and dependents are as under:-

S.No.	Name	Relation	DOB	Address
1.				
2.				
3.				

Place:

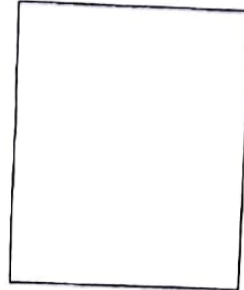
Date:

Director General

**Note: The certificate be prepared in bilingual language (In Hindi & English version)**

9/11/14

Specimen of Operational Casualty Certificate



No. \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_  
S/o \_\_\_\_\_ Resident of \_\_\_\_\_  
(Village/Tehsil/District/State) joined \_\_\_\_\_ (Name of CAPF)  
on \_\_\_\_\_ laid down his/her life in the service of the nation on  
\_\_\_\_\_ while posted at \_\_\_\_\_

\_\_\_\_\_  
(Brief of the incident).

2. The particulars of the NoK and dependents are as under:-

S.No.	Name	Relation	DOB	Address
1.				
2.				
3.				

Place:

Date:

Director General

Note: The certificate be prepared in bilingual language (In Hindi & English version)

9/11/14